



NORTH DAKOTA AERONAUTICS COMMISSION

POLICY #: GEN - 6

POLICY: Commissioner Portfolios

PURPOSE: To assign Portfolios to individual Commissioners in the areas of Commission Responsibility

OBJECTIVE

To establish a close relationship and line of communication between the Commissioner with the Portfolio in an area of Commission interest and responsibility with the responsible staff members in order that the Commissioner can fully understand the area and be able to make policy and procedural recommendations to the full Commission.

IMPLEMENTATION

The Commissioner who is assigned a certain portfolio will be kept informed of information relating to such areas of responsibility. The Chairperson for the Aeronautics Commission is assigned to provide assistance to the Director over personnel issues as well as the responsibility for oversight of the Director's annual evaluation. The Vice Chair is assigned responsibility for assisting the Director with any concerns or issues regarding budget preparation and monitoring.

PORTFOLIO ASSIGNMENTS

Cindy K. Schreiber-Beck

Aerial Application
Legislative and Regulatory

Warren Pietsch

Commission Aircraft and Pilots
Airspace

Kim Kenville

Education
Airports

Kyle Humann

Military Liason

Jay B. Lindquist

Special Fund Collections

Adopted: December 1986

Reviewed and approved: October 4th, 2019

Next Review Date: 2021