



## North Dakota Aeronautics Commission

Thursday, June 9, 2016 – 9:00 am CST  
Bismarck Airport Conference Room A-B  
Bismarck, ND

Chairman Lindquist called the meeting of the North Dakota Aeronautics Commission to order at 9:00 am CST on Thursday, June 9, 2016.

### **COMMISSIONERS PRESENT:**

Jay B. Lindquist, Chairman  
Warren Pietsch, Member  
Maurice Cook, Member  
Kim Kenville, Member  
Cindy Schreiber-Beck

### **STAFF PRESENT:**

Kyle Wanner, Director  
Gaye Niemiller, Administrative Officer  
Jared Wingo, Airport Planner  
Ben West, Airport Planner

### **OTHERS PRESENT:**

Tara B. Brandner, Assistant Attorney General  
Sam Seafeldt, Jamestown Airport  
Jim Boyd, Jamestown Airport  
Steve Aldinger, Interstate Engineers  
Greg Haug, Bismarck Airport  
Ryan Riesinger, Grand Forks Airport  
Sean Clemmons, Bismarck Airport  
Dan Triller, Ulteig  
Jennifer Boehm, Mead & Hunt  
Jon Scraper, Mead & Hunt  
Larry Larson, Gackle Airport  
Lorene Holmgren, Kulm Airport  
Shane Steiner, KLJ  
Matthew Remyense, Bismarck Airport

Minutes – The May 25<sup>th</sup> and 26<sup>th</sup>, 2016 minutes were accepted as presented.

Financial Statement – Gaye presented the financial statement ending May 31, 2016.

Airport Grant Funding – Kyle introduced representatives from various airports to speak on their projects. Jay B. thanked all the representatives for coming to the meeting.

Final Grant Approvals -

**Kim moved to approve additional grant funding for Kulm, McVille, New Rockford, Fessenden, Watford City and Wahpeton, in the amount of \$59,391.00, as listed below:**

**Kulm – Concrete Floor for West Public Hangar - \$5,928.00**

**Kulm –Concrete Floor for East Public Hangar - \$10,387.00**

**McVille – Replace Roof on Main Airport Building - \$8,100.00**

**New Rockford – 2015 Crack Sealing - \$5,263.00**

**Fessenden – Replace Main Airport Building Door - \$17,535.00**

**Watford City – Wetland Delineation & Cultural Survey – \$5,678.00**

**Wahpeton – 2011-2014 Mandatory Airport Audits - \$6,500.00**

**Cindy seconded the motion. Roll Call vote: Warren– yeah, Maurice – yes, Kim – yeah, Cindy – abstain. Motion carried.**

Policy Updates – Per a request from the previous Commission meeting, the Commissioner’s requested Kyle to combine HR-4 with Gen-7 and strike HR-4, causing HR-5 to then be renumbered as HR-4. Kyle presented the changes for the commission’s consideration.

**Cindy moved to approve combining HR-4 with GEN-7, removing HR-4 and renumbering HR-5 to HR-4.**

**Warren seconded the motion. Roll call vote: Warren – yes, Maurice – yes, Kim – yes, Cindy – yes. Motion carried.**

Aircraft Pilot Discussion – Per request of the Commissioners from the previous meeting, Kyle submitted and presented a written Staff Piloting Proposal that provided information regarding the costs of utilizing a contract pilot vs the cost of utilizing an aeronautics commission staff to fly the plane.

The commission discussed the pros and cons of the proposal and after discussion, the Commissioners granted permission to go ahead with the proposal, but it would be reviewed in one year. Commissioners also requested regular updates be provided to them in their Commission meeting packets on the plane usage, flight hours, and purpose of trip.

Old Business – Commission Portfolio Reports – Maurice reported that he, Kyle, and Tara from the Attorney General’s office, will be meeting to discuss proposed legislative changes. They will provide something in writing to the Commissioners by the next meeting.

Next Meeting – the next meeting is tentatively set for Monday, July 11<sup>th</sup> via teleconference, with a time to be set.

Meeting adjourned at 12:15 pm.