



North Dakota Aeronautics Commission

Thursday, June 7, 2018 – 9:00 am CST
Bismarck Airport Conference Room A-B
Bismarck, ND

Chairman Schreiber-Beck called the meeting of the North Dakota Aeronautics Commission to order at 9:00 am on Thursday, June 7, 2018.

Cindy thanked everyone for coming and each attendee announced their names and where they were from.

COMMISSIONERS PRESENT:

Cindy Schreiber-Beck, Chairman
Jay B. Lindquist, Member
Warren Pietsch, Member
Maurice Cook, Member
Kim Kenville, Member

STAFF PRESENT:

Kyle Wanner, Director
Gaye Niemiller, Administrative Officer
Jared Wingo, Airport Planner
Mike McHugh, Aviation Education Coordinator

OTHERS PRESENT:

Tara B. Brandner, Assistant Attorney General
Ben Aaseth, Interstate Engineers
Steve Aldinger, Interstate Engineers
Rod Schaaf, Bowman Airport
Jon Scrapper, Mead & Hunt
Rick Audette, Grand Forks Airport
Tim Thorsen, Bismarck Airport
Greg Haug, Bismarck Airport
Abhilash Poolakunta, Bismarck Airport
Jennifer Boehm, Mead & Hunt
Tom Neigum, KLJ
Roger Leonard, Ulteig
Steven Martens, Stanley Airport
Greg Johnson, Stanley Airport
Ty Mitchell, Stanley Airport
Lorence Holmgren, Kulm Airport
Jessica Herman, Kulm Airport
Don Hanson, Hillsboro Airport

Minutes – The May 29, 2018 minutes were accepted as presented.

Airport Grant Funding – Jared introduced representatives from various airports to speak on their projects. The following airports presented:

Bismarck (In-Person): Greg Haug
Stanley (In-Person): Greg Johnson
Bowman (In-Person): Rodney Schaaf
Kulm (In-Person): Lorence Holmgren
Hillsboro (In-Person): Larry Mueller

Final grants approval – Jared went through the recommended amendments to the grants that were previously awarded on 5/29/18. The recommended amendments were as follows:

- Pembina – Thomas Nord Field (PMB) amending original award amount by increasing award amount \$4,564.00 to \$46,691.00
- Valley City – Barnes County Municipal Airport (BAC) amending original award amount by decreasing award amount \$4,148.00 to \$41,478.00
- Napoleon Municipal Airport (5B5) amending original award amount by increasing award amount \$6,800.00 to \$178,800.00

Kim moved to approve the discussed amendments to the grants. Warren seconded the motion. Roll call vote: Jay B. – yes, Warren – yes, Maurice – yes, Kim – yes, Cindy – yes. Motion carried.

Lorence Holmgren from Kulm Airport asked the Commissioners to reconsider the grant application they submitted in the amount of \$1,406.00 for the survey on the runway. Discussions were held and Jay B. made a motion to approve \$1,000, which comes to 57% for Kulm’s runway survey. Kim seconded the motion. Roll call vote: Jay B. – yes, Warren – yes, Maurice – yes, Kim – yes, Cindy – yes. Motion carried.

Gen 7 Policy Update – Discussions were held on the change-over date being addressed in the policy for the term of the Chair and Chair-Elect. Kim made a motion for the change-over of July 1st to be noted in the Policy. Jay B. seconded the motion. Jay B. – yes, Warren – yes, Maurice – yes, Kim – yes, Cindy – yes. Motion carried.

Airport Planner position – Lydia Wiff submitted her resignation and her last day was 6/4/18. Gaye and Kyle will work on getting the job posting up for a replacement planner in the near future.

Statutory discussion – Maurice led discussions on suggested changes to NDCC 2-05 for the Aeronautics Commission. No changes are recommended to be made at this time.

Old Business –

Cindy stated that she would like North Dakota to be on the forefront of the UAS activity and the meeting on July 12th will focus on this topic.

Commission Portfolio Reports – None

Next Meeting – the next meeting is planned to be held in Grand Forks at 12:00 PM on July 12th.

Meeting adjourned at 11:35 pm.