



## North Dakota Aeronautics Commission

Thursday, June 6<sup>th</sup>, 2019 – 9:00 am CST  
Bismarck Airport Conference Room A-B  
Bismarck, ND

Chairman Kenville called the meeting of the North Dakota Aeronautics Commission to order at 9:00 am on Thursday, June 6, 2019.

Kim thanked everyone for coming and acknowledged Kyle, Matt Remynse and everyone that helped during the legislative session and Aviation Day at the Capitol.

Kim also acknowledged and thanked Maurice Cook for his 20 years of service on the Commission as this is his last Commission meeting.

### **COMMISSIONERS PRESENT:**

Kim Kenville, Chairman  
Jay B. Lindquist, Member  
Warren Pietsch, Member  
Maurice Cook, Member  
Cindy Schreiber-Beck, Member

### **STAFF PRESENT:**

Kyle Wanner, Director  
Gaye Niemiller, Administrative Officer  
Nels Lund, Airport Planner  
Adam Dillin, Airport Planner

### **OTHERS PRESENT:**

Tom Neigum, KLJ  
Jessica Herman, Kulm Airport  
Lorence Holmgren, Kulm Airport  
Rollie Bjornstad, Cando Airport  
Veronica Meyer, Interstate Engineers  
Steve Aldinger, Interstate Engineers  
Shane Steiner, KLJ  
Tom Schauer, KLJ  
Greg Haug, Bismarck Airport  
Tanna Aasand, Grand Forks Airport  
Jon Scraper, Mead & Hunt  
Geoff Simon, Western Dakota Energy Association  
Tim Thorsen, Bismarck Airport  
Katie Andersen, Jamestown Airport  
Dan Triller, SEH

Minutes – The May 23, 2019 minutes were accepted as presented.

Airport Grant Funding – Nels and Adam introduced representatives from various airports to speak on their projects. The following airports presented:

Cando (In-Person): Rollie Bjornson  
Grand Forks (In-Person): Tanna Aasand  
Bismarck (In-Person): Tim Thorsen  
Jamestown (In-Person): Katie Hemmer  
Kulm (In-Person): Lorence Holmgren

Rollie Bjornson from Cando asked the Commissioners to consider awarding additional monies for the federally ineligible portion of their apron reconstruction project. The FAA has recently changed their eligibility guidelines for pavements in front of hangar buildings and this change results in additional project costs that the Cando Airport was not prepared to incur.

Jay B. made a motion to award Cando a state grant up to \$25,000 at a 50% reimbursement. Warren seconded the motion. Discussion was held. Roll call vote: Jay B. – yes, Maurice – yes, Warren – yes, Cindy – yes, Kim – yes. Motion carried.

Katie Hemmer represented Jamestown and provided updates on a variety of projects on going at the airport. She also provided additional information on a terminal lighting project and requested that the commission reconsider the funding request.

Warren made a motion to approve up to \$15,950 for the terminal lighting project at the Jamestown Airport at a 50% reimbursement rate. Cindy seconded the motion. Discussion was held. Roll call vote: Jay B. – yes, Maurice – yes, Warren – yes, Cindy – yes, Kim – yes. Motion carried.

Ed 19-06 DTAM UAS in Stem Education Request of \$7,930. Jay B. made motion to approve grant as requested. Cindy seconded. Cindy requested that they provide a report to the Commission at a future date. Roll call vote: Jay B. – yes, Maurice – yes, Warren – abstain, Cindy – yes, Kim – yes. Motion passed.

Ed 19-07 Fargo air museum AEFAM supplemental. Maurice made a motion to deny the request and requested that commission staff communicate the reason for denial to the Air Museum. Cindy seconded. Discussion was held. Roll call vote: Jay B. – yes, Maurice – yes, Warren – yes, Cindy – yes, Kim – yes. Motion to deny passed.

ED 19-08 Online aviation program enhancement request of \$11,895. Cindy made a motion to approve the grant request as requested and to require a report back to the Commission. Warren seconded the motion. Roll call vote: Jay B. – yes, Maurice – yes, Warren – yes, Cindy – yes, Kim – yes. Motion passed.

Old business. Maurice expressed concern for the amount of time it will take for the aircraft owners of the grandfathered excise taxes to fully complete their excise tax payments. Kyle will have further conversations to discuss options with the Attorney General's office on the issue and the staff will continue to track the payments as appropriate.

Commission Portfolio Reports – None

As the new Commissioner begins the term as of July 1, 2019, the Commission asked Kyle to review and work to discuss options to streamline the portfolio structure for the Commissioners.

Next Meeting –Kyle will look into the option of organizing the next commission meeting in Williston to allow the commission the opportunity to tour the new airport site prior to opening. The meeting is expected to occur sometime in the middle of August and dates/times will be forthcoming.

The meeting was adjourned at 11:27am to allow the commission to go into Executive Session.

The commission reconvened at 11:42am. Warren made a motion to accept the recommendation of the director evaluation and salary review committee regarding Kyle's salary increase. A memorandum on this decision will be provided for the office to be kept on file. Maurice seconded. Roll call vote: Jay B. – yes, Maurice – yes, Warren – yes, Cindy – yes, Kim – yes. Motion carried.

Meeting adjourned at 11:45 a.m.