



## North Dakota Aeronautics Commission

Thursday, June 15, 2017 – 9:00 am CST  
Bismarck Airport Conference Room A-B  
Bismarck, ND

Chairman Schreiber-Beck called the meeting of the North Dakota Aeronautics Commission to order at 9:00 am on Thursday, June 15, 2017.

Cindy thanked everyone for coming and each attendee announced their names and where they were from.

### **COMMISSIONERS PRESENT:**

Cindy Schreiber-Beck, Chairman  
Jay B. Lindquist, Member  
Warren Pietsch, Member  
Maurice Cook, Member  
Kim Kenville, Member

### **STAFF PRESENT:**

Kyle Wanner, Director  
Gaye Niemiller, Administrative Officer  
Jared Wingo, Airport Planner  
Ben West, Airport Planner

### **OTHERS PRESENT:**

Tara B. Brandner, Assistant Attorney General  
Steve Aldinger, Interstate Engineers  
Veronica Meier, Interstate Engineers  
Greg Haug, Bismarck Airport  
Tim Thorsen, Bismarck Airport  
Kelly Braun, Dickinson Airport  
Dan Triller, Ulteig  
Lee Underwood, Ulteig  
Lorence Holmgren, Kulm Airport  
Don Hanson, Hillsboro Airport  
Larry Mueller, Hillsboro Airport  
Shane Steiner, KLJ  
Tom Schauer, KLJ  
Tom Neigum, KLJ  
David Tuan, City of Williston  
Howard Klug, City of Williston  
Rick Skumavc, Cardon Global  
Chris Misielek, Minto Airport  
Brad Narlock, Minto Airport

Minutes – The June 1, 2017 minutes were accepted as presented.

Airport Grant Funding – Jared and Ben introduced representatives from various airports to speak on their projects. The following airports presented:

Minot (Phone-In): Rick Feltner and Deanna Stoddard  
Devils Lake (Phone-In): John Nord  
Dickinson (In-Person): Kelly Braun  
Williston (In-Person): David Tuan  
Minto (In-Person): Brad Narlock and Chris Misielek  
Hillsboro (In-Person): Larry Mueller  
Kulm (In-Person): Lorence Holmgren  
Bismarck (In-Person): Greg Haug

Additional Grant Funding Approvals –

**Kim moved to approve additional grant funding for Casselton in the amount of \$5,743. Warren Seconded the motion. Roll call vote: Jay B. – yes, Warren – yes, Maurice – yes, Kim – yes. Motion carried.**

**Kim moved to approve additional grant funding for the crack sealing in Hazen. Jay B. seconded the motion. Roll call vote: Jay B. – yes, Warren - yes, Maurice – yes, Kim – yes. Motion carried.**

**Kim moved to approve additional grant funding for the runway lighting repairs in Devils Lake. Maurice seconded the motion. After discussion with Commissioners and staff, the motion was changed to approve additional grant funding for the runway lighting repairs in Devils Lake upon receiving the application/paperwork and to fund the grant at 70%. Roll call vote: Jay B. – yes, Warren – yes, Maurice – yes, Kim – yes. Motion carried.**

**Kim moved to deny the request for additional grant funding from Minot regarding purchasing an operations truck. Jay B. seconded the motion. Roll call vote: Jay B. – yes, Warren – yes, Maurice – yes, Kim – yes. Motion carried.**

**Kim moved to approve additional grant funding for Minto to fund the land purchase and to allow \$15,000, but not to go over 17% toward the purchase of a public hangar. Warren seconded the motion. Roll call vote: Jay B. – yes, Warren – yes, Maurice – yes, Kim – yes. Motion carried.**

**Warren moved to deny the request for additional grant funding from Kulm regarding the PAPI light installation. Maurice seconded the motion. Roll call vote: Jay B. – yes, Warren – yes, Maurice – yes, Kim – yes. Motion carried.**

Old Business –

Kim reported that the Director evaluation has been completed and filed.

Commission Portfolio Reports – Maurice reported that the Aeronautics Commission received an excise check in the amount of \$414,000 for a single aircraft purchased. This amount will be reflected in the June financial statement.

Next Meeting – the next meeting will be held sometime in August, possibly around the UAS Summit in Grand Forks.

Meeting adjourned at 12:00 pm.