



North Dakota Aeronautics Commission

Wednesday, July 13, 2016 – 4:00 pm CST
Aeronautics Commission Conference Room
Bismarck, ND

Chairperson Cindy Schreiber-Beck called the meeting of the North Dakota Aeronautics Commission to order at 4:00 pm CST on Thursday, July 13th, 2016.

COMMISSIONERS PRESENT:

Cindy Schreiber-Beck, Chairperson
Jay B. Lindquist, Member
Warren Pietsch, Member
Maurice Cook, Member
Kim Kenville, Member

STAFF PRESENT:

Kyle Wanner, Director
Gaye Niemiller, Administrative Officer
Jared Wingo, Airport Planner
Ben West, Airport Planner
Tara B. Brandner, Assistant Attorney General

Minutes – Minutes of the June 9, 2016 meeting were reviewed. No changes need to be made and the minutes are accepted as printed.

Financial Statement – Gaye presented the final statement of ending June 30, 2016.

Director monthly recap - June 8th ITD meeting and Mike's ITD directional meeting were discussed. These were informational meetings for ITD to find out what departments were up to and for them to get an idea of potential future projects for each department.

Airport grant database update – This project went out for bids to have a database created for the grants program and the lowest bid received was from Vision Technology at \$8,500. Creating an airport grant database has been one of the Aeronautics Commission's goals for a long time.

Kim added that she is in favor of adding FAA information to our database. Kim is thinking as federal, state and local sharing. Cindy agrees it would be nice to have that added into the database and also suggested that once the database is complete, to let airports know that this is available for their use. Commission's permission to move forward on the project was agreed upon.

ADSB installation – The FAA currently requires all aircraft to be ADSB compliant by 2020. The purchase and installation of an ADSB in and out installation for the C206 went out for bids. One bid was received from Dakota Avionics for \$8,790. The commission could also apply for a \$500 rebate from DOT. The

cost of the installation would come out of the capital improvement line item in the budget. The Commission decided to table this, in order for Kyle and Mike to do more research and then bring it back to the Commission at a future meeting.

2017-2019 Budget Submission. Commission reviewed the proposed 2017-2019 budget. Kim made a motion to approve the base budget only, as stated. Jay B. seconded. All yays, no nays. Motion passes.

Discussion was held on the proposed optional budget for possible submission. Cindy shared that she thinks that it is important to advocate for all airport needs within the request instead of advocating for a specific airport/project. Jay B. made a motion to approve the optional. Warren seconded. All yays, no nays. Motion passes.

Proposed legislative changes – Maurice and Kyle discussed the proposed legislative changes that would create a new section for clarity on special fund utilization and removal of the fuel tax refund if the price of fuel drops below \$2.00 per gallon. The bill should be submitted and discussed with the Tax Department because we are amending some of their sections. Kim made a motion to authorize placing the proposed language in bill form. Jay B. seconded. All yays, no nays. Motion passes. Tara Brander, from the Attorney General's Office will put this into bill form and send back out to everyone for discussion at a future meeting.

Old business – none

Other business – none

Next meeting – 9/20/16 – tentatively

Meeting adjourned at 5:15.