



## North Dakota Aeronautics Commission

Thursday, January 19<sup>th</sup>, 2023 – 1:00 PM  
Aeronautics Commission Conference Room - Teleconference  
Bismarck, ND

Chairperson Kyle Humann called the meeting of the North Dakota Aeronautics Commission to order at 1:00 PM on Thursday, January 19<sup>th</sup>, 2023.

### **COMMISSIONERS PRESENT:**

Kyle Humann, Chairperson  
Warren Pietsch, Member  
Kim Kenville, Member  
Jay B. Lindquist, Member  
Steve Blazek, Member

### **STAFF PRESENT:**

Kyle Wanner, Director  
Mike McHugh, Aviation Education Coordinator  
Adam Dillin, Airport Planner  
Grant Erwin, Airport Planner

### **OTHERS PRESENT:**

Justin Weninger, NDAA Chairman  
Tanner Overland NDAA Vice-Chair

Kyle Humann called the meeting to order at 1:00 PM and roll call was made.

10/20/22 Meeting Minutes – Approved as is.

Aviation Education Grants – Mike presented a draft change to *Policy GEN-12 – Aerospace Education Funding for NDAA*. Discussion was held regarding the proposed changes. NDAA was seeking an increase in aviation education financial support due to program cost increases and additional efforts that the organization has taken on since the policy was originally approved. Justin Weninger and Tanner Overland thanked the commission for their past support and expressed appreciation for consideration of the policy change. After discussion, Jay B. made a motion to approve the policy revision increasing the maximum annual reimbursement for NDAA aviation education initiatives to \$30,000 and adding an eligible expense of funding first time attendees to the Fly-ND conference. Kim seconded. Kim – y, Jay B. – y, Steve – y, Kyle – y. Motion carried.

Financial Statements – Kyle reviewed the September, October, and November 2022 financial statements. Kyle also informed the Commission that \$20 million dollars was recently deposited in the Airport Infrastructure Fund and is the first receipt of funds from “Operation Prairie Dog” Allocations from the fund may begin in spring of 2023. No changes on the financial statements were requested.

NDAC Staff Activity Report – Kyle summarized and highlighted a few of the recent staff activities:

- NDAA received a Regional Association Award of Excellence at the NBAA conference in Orlando
- ND Aeronautics participated in the FAA ND/SD Fall Airports Conference
- NDAC held a public webinar for the final results/training information for the 2021 PCI Study. The FAA also recently approved the final closeout report for the federal grant received for the project.
- Kyle attended the Greater North Dakota Chamber Transportation Form in Fargo and was a speaker on a panel that discussed federal impacts to infrastructure.
- New Airport Planner, Grant Erwin began first day with the NDAC on November 21<sup>st</sup>.
- Statewide Disadvantaged Business Enterprise (DBE) accomplishments for ND Aeronautics and all NPIAS General Aviation Airports was submitted by NDAC to the FAA. The report was subsequently approved by the Regional FAA office.
- NDAC staff finalized the 2023-2025 statewide airport capital improvement plan.

Legislative Update- Kyle provided an update to the current bills being tracked by the Aeronautics Commission and the Airport Association of North Dakota. Kyle presented the agency's budget at the legislative hearing for ND Aeronautics (HB 1006) and has attended multiple work sessions. NDAC Staff also attended "Information Day" at the capitol to educate legislators on the functions of ND Aeronautics.

Proposed 2023 State Grant Schedule – Kyle presented a proposed schedule for the upcoming state grant round in spring 2023. In person meetings will be scheduled with the Commission for June 1<sup>st</sup> and June 15<sup>th</sup>.

FAA Weather Camera program – Kyle, Adam and Grant presented the results of the weather camera survey that was sent to airport managers and pilots in the state. The Commission reviewed the information and found the results mostly positive, but with differing opinions on whether the program would provide strategic benefits to the aviation system. Moving forward, the opportunity for an airport sponsor to partner with ND Aeronautics Commission through a state grant request will be possible; but would depend on the location, cost, and overall support of the program by each airport sponsor.

NASAO Training modules – Kyle presented a plan for NDAC to purchase and provide online training opportunities to all of the staff and airport board members of the paved airports in the state through online modules provided by NASAO. Warren made a motion and Jay B. Seconded to approve the \$6,975 subscription cost for the ability for each airport to access the modules. Kim – y, Jay B. – y, Steve – y, Kyle – y. Motion carried.

Old business – none.

Other business – Tentative next Commission Meeting: March 30<sup>th</sup> at 3:00 p.m.

Adjourn at 3:21 PM