



North Dakota Aeronautics Commission

Thursday, February 16, 2017 – 4:00 pm CST
Aeronautics Commission Conference Room
Bismarck, ND

Chairperson Cindy Schreiber-Beck called the meeting of the North Dakota Aeronautics Commission to order at 4:00 pm CST on Thursday, February 16, 2017.

COMMISSIONERS PRESENT:

Cindy Schreiber-Beck, Chairperson
Jay B. Lindquist, Member
Maurice Cook, Member
Warren Pietsch, Member
Kim Kenville, Member

STAFF PRESENT:

Kyle Wanner, Director
Mike McHugh, Education Coordinator
Gaye Niemiller, Administrative Officer
Jared Wingo, Airport Planner
Ben West, Airport Planner

ADDITIONAL ATTENDEES:

Shae Helling, Bismarck Aero Center

Minutes – Minutes of the January 17, 2017 meeting were reviewed. No changes were made and the minutes are accepted as printed.

Financial Statement –Gaye presented the financial statement for December, 2016.

Director monthly recap – Kyle reviewed the Director's monthly recap. He highlighted a few areas on the recap document that was sent out to the Commissioners. Kyle also reviewed the proposed 2017 state grants timeline which was accepted by the commission.

Additional information provided by Kyle included information that the Governor and the Lieutenant Governor are planning on touring the Dickinson, Williston and Watford City airports. Kyle will be involved with the touring of those western airports.

Kyle as asked the Governor to sign a proclamation for March to be Aviation Month. Aviation Day is March 27, 2017 at the Capitol. There are ten tables reserved with nine local groups signed up to attend, along with a regional representative for NDBAA and possibly from AOPA. Kyle will also extend and invite to Tom Sawyer from Grand Sky.

Jared's military training will begin March 14th until May 29, 2017. He will be able to attend UMAS and he'll be back in time for the state grant meetings.

Legislative Session Update - Kyle provided the Commissioners with an information sheet with updates of the legislative bills that have aviation related matters. Relating to the Aeronautics Commission, Kyle reviewed HB1217, HB1305, SB2006, SB2049. Also reviewed were SB2073, SB2013, and HB1366, relating to airport oil impact funding, HB1031, HB1128, HB1162, HB1378, SB2179, and SB2200, which relate to airports/aviation and, HB1167 and SB2018, relating to UAS.

Educational Grant – Mike reported that we have received one grant request from NDBAA. This is an annual request that we have funded for the last few years. Kim made a motion to approve, Jay B. seconded the motion. Shae Helling shared that this request is similar to last year’s request, with one school having difficulty paying for the bussing of students. This year it is Sunrise School. Last year it was \$195.00 and was covered by the matching portion and the commission may see a future grant request. There will be 868 children participating this year, 100 more attending than last year. There are around 65 people who present and volunteer for the Bismarck Career Day. Jay B. – Y, Warren – Y, Maurice – Y, Kim – Y. Motion carried. Cindy requested that Shae come back after the event and report on how it went.

National DOT Working Group Update - Kim has been appointed to National DOT Working Group Committee. The appointment came out of legislation for improving air service to small communities, appointing a group of 25 people and Congress has asked them submit recommendations. She is required to attend four meetings around the country and has been to two so far. UND is reimbursing Kim for the first two of those four trips. She will be traveling to Denver the week of UMAS and to Washington D.C. March 27th. Both trips should come under \$3,000.00. Maurice made a motion to reimburse Kim for the last two trips on this committee; flight, hotels and per diem is part of the motion. Jay B. seconded the motion. Jay B. – Y, Warren – Y, Maurice – Y, Kim – Abstain. Motion carried.

Aerial Applicator Fee Discussion – Discussion on the current aerial applicator fee occurred. The aerial applicator fee prior to 2005 was \$15.00 per applicator and \$15.00 for a sticker. In 2005, that amount changed to \$150.00 per applicator. Kyle is bringing this to the attention of the Commission and asked if they wanted to keep the fees as is or change the fee since it has been 12 years since last discussed. Kyle also noted the revenue declines that the commission has been seeing in aerial applicator fees as there are less operators in the state flying larger aircraft.

Discussion took place on how we compare to other states and how does registration and excise tax currently occurs on each aircraft. There is a discount of 3% instead of 5% on aerial applicator aircraft which is set by state century code. Maurice made a motion to raise the fee by 10%. Kim seconded the motion. Jay B. offered an amendment to the motion to raise the fee to \$200.00 for commercial and private applicators, starting in 2017. A vote on the amendment was held. Jay B. – Y, Warren – Y, Maurice – Y, Kim - Y. Motion carried. A vote was then held regarding the original motion with the approved amendment of raising the fees to \$200.00. Jay B. – Y, Warren – Y, Maurice – Abstain, Kim – yes. Motion carried.

UMAS update – Kyle reported that registration for the conference is currently seen as being low this year and added that any help to get the word out for people to register will be appreciated. An up-to-date schedule was sent to Commissioners earlier in the day. 17 individuals have recently achieved the gold rank of the ND passport program and approximately 10 individuals are planning to be present at the UMAS social to receive their award at the Ice Breaker Sunday evening. On Tuesday of UMAS, Kyle

will be presenting and Jay B., Warren, and Maurice will be able attend that also. Kyle sent a rough draft of the planned presentation for the Commissioners for their review.

Old business – We can move Skyskopes to the holding pattern for now.

Director evaluation – The Director evaluation is recommended to be ready to discuss with the full commission board at the June 1st meeting.

Commission portfolio reports – Nothing new to report.

Next meeting proposed for March 14th at 3:30 p.m.

Meeting adjourned at 5:05 p.m.