



## North Dakota Aeronautics Commission

Tuesday, December 9, 2014 – 2:00 pm CST  
Teleconference

Chairman Lindquist called the meeting of the North Dakota Aeronautics Commission to order at 2:00 pm CST on Tuesday, December 9, 2014.

### **COMMISSIONERS PRESENT:**

Jay B. Lindquist, Chairman  
Cindy Schreiber-Beck, Member  
Warren Pietsch, Member  
Maurice Cook, Member

### **STAFF PRESENT:**

Kyle Wanner, Director  
Malinda Weninger, Admin. Officer  
Sean Davis, Aviation Education Coordinator

### **OTHERS PRESENT:**

Claire Ness, Attorney General's Office

Minutes – Minutes of the October 14, 2014 meeting and the November 12, 2014 meeting were reviewed. The minutes were accepted as presented.

Financial Statement – Malinda reviewed the Financial Statement as of November 30, 2014. She noted the actual revenue collections at 99% with 30% of the biennium remaining.

Director Monthly Recap - Kyle reviewed the Director's monthly recap. He highlighted the Governor's budget release, a report on the UGPTI Study and its finalization for use in the session, the aircraft malfunction in Grand Forks, 5010 Inspection class attended by Jared and Ben in New Orleans, and the Beck/Odegaard Wing Dedication at the Fargo Air Museum. Kyle noted good progress with the Airport Planner's 3 month evaluations. Kyle highlighted the upcoming State Aviation System Plan Presentations scheduled at the four major cities and the locations of the meetings. He asked the commissioners for their attendance at one and to spread the word to others particularly legislators.

Governor's Budget – Kyle reviewed the Governor's budget release. He reviewed that it included \$50 million for Energy Impact funding for airports, \$ 450,000 additional permanent general fund allocation, \$ 16 million for Grand Forks Apron, an additional FTE in the Commission budget, and inclusion in the Commission budget of wording to allow the Commission to receive the interest on the Commission's special fund.

Aviation Education Coordinator – Kyle presented the job description for the Aviation Education Coordinator position currently open. Kyle noted the official job classification is Public Information Officer II. **Maurice moved to approve the job description and allow Kyle to move forward with the advertising of the position. Cindy seconded the motion, all members voted yeah, motion carried.**

2015 PCI Study – Kyle reported that it was time to update the PCI Study which was last done in 2012. He stated that the federal funding was allocated for the project with 90% federal funds and 10% Commission

special funds. **After discussion, Cindy moved, Warren seconded, all members voted yeah, motion carried to allow Kyle to go forward with a Request for Qualifications.** Kyle noted that if any commissioners wanted to be on the selection committee to let him know.

Powder River – Kyle reported that the Air Force has issued their final Environmental Impact Statement for the public to read. The Air Force is expecting to send this document to the FAA for final approval which could be announced sometime during the spring of 2015. Kyle reiterated the importance of continuing the conversation with the FAA of having the Air Force provide appropriate mitigations for the airports underneath the proposed military operations area.

Old Business –

Aircraft Registrations - Kyle reported that a bill has been submitted to the legislature regarding the Commission's approved changes to aircraft registration fees. He stated that he will expect to have to present to the transportation committee on this bill.

Administrative Rules – Chapter 6-02-02 – Aerial Applicators – It was decided to table the review of this and have a Committee of J.B., Kyle and Cindy get together and come up with final recommendations.

Director Evaluation - Maurice asked that this be tabled until a future meeting where Kim Kenville is available for comments.

Commission Portfolio Reports – Maurice reported that he and Cindy met with the Governor's office to discuss the airport mill levies.

Other Business – Cindy mentioned the Tri-State Aerial Applicators Convention in Grand Forks at the Alerus Center on February 24-26, 2015 of which the PAASS program is offered.

Next Meeting – will be at the call of the Chairman.

Meeting adjourned at 2:55 pm.