



North Dakota Aeronautics Commission

Tuesday, August 12, 2014 – 2:00 pm CST
Teleconference

Chairman Lindquist called the meeting of the North Dakota Aeronautics Commission to order at 2:00 pm CST on Tuesday, August 12, 2014.

COMMISSIONERS PRESENT:

Jay B. Lindquist, Chairman
Cindy Schreiber-Beck, Member
Warren Pietsch, Member
Maurice Cook, Member

STAFF PRESENT:

Kyle Wanner, Director
Malinda Weninger, Admin. Officer

OTHERS PRESENT:

Jared Wingo, Oklahoma

Minutes – Minutes of the July 8, 2014 minutes were reviewed. The minutes were accepted as printed.

Financial Statement – Malinda reviewed the Financial Statement as of July 31, 2014. She noted the 20 year history of aviation fuel tax collections and the gallons of aviation fuel sold.

Director Monthly Recap – Kyle gave the July Monthly Recap report. He highlighted the meeting in Chicago to discuss ND airport infrastructure with national, regional and local FAA office that Kim and himself attended. He noted he attended the Taxation Committee meeting at the capital to discuss a draft bill that affects airport authority mill levies, reviewed the Auditor's agency exit review with the two oral recommendations.

Portfolio Assignments – The Commissioners reviewed the presented Portfolio assignment descriptions. At this time, they were added to the Portfolio Policy as an addendum and may be updated in the future.

Staffing Updates – Kyle reported that Jared Wingo and Benjamin West have been hired as Airport Planners and will begin work on August 28th. Kyle reviewed their backgrounds. **Maurice moved, Cindy seconded, to accept the hiring of Jared and Ben. Roll Call vote – Cindy – yeah, Maurice – yeah, Warren – yeah. Motion carried.**

Relocation Expense – Kyle asked the Commission if they would consider allotting up to \$ 1,500.00 for moving expenses for each of the new Airport Planners. **Warren moved, Cindy seconded, to allow up to \$ 1,500.00 reimbursement for moving expenses for each Airport Planner. Roll Call vote – Cindy – yeah, Maurice – yeah, Warren – yeah. Motion carried.**

Airport Grants –

Watford City – Kyle reviewed the grant request from Watford City Municipal Airport Authority to regrade Runway 30 safety area. They are asking for 90% state funding up to a grant amount of \$ 102,395. **Warren moved, Cindy seconded to grant \$102,395 to Watford City for regarding of Runway 30 Safety Area. Roll Call Vote: Maurice – yeah, Warren – yeah, Cindy – yeah. Motion carried.**

Leeds – Kyle reviewed the grant request from Leeds Municipal Airport Authority to crack seal the runway which he noted was inadvertently omitted from the spring allocation requests. They are asking for 75% state funding up to a grant amount of \$ 14,006. **Cindy moved, Warren seconded, to grant \$ 14,006 to Leeds Municipal Airport Authority to crack seal the runway. Roll Call Vote: Maurice – yeah, Cindy – yeah, Warren – yeah. Motion carried.**

Oil Impact Grant Schedule – Kyle reviewed the proposed Oil Impact Grant Schedule noting that a Teleconference would be held October 14th with the Commission to approve or change the staff recommendations. He noted that the Land Use Meeting to approve the oil impacted grants is set for October 30th.

Education Grant Requests –

FY14 – 17 – Fargo Air Museum: Sean reviewed FY14 – 17 – educational grant request from the Fargo Air Museum for \$5,847.00 to assist in the acquisition of a ND Aviation Hall of Fame Kiosk for the museum. After discussion, this grant request was tabled until further research is done into the Dakota Air Territory Museum in Minot's plans.

AAND Airports Fall Seminar – Kyle noted the AAND Fall Seminar will be held on September 22, and 23rd in Bismarck at the Radisson Hotel. He asked the Commissioners to let Malinda know who plans to go so she can get everyone registered. Kyle mentioned that Mead and Hunt will give a State Aviation System Plan presentation on the 23rd at 10:00 am and AAND will have a meeting at 11:00.

Administrative Rules – no updates from Claire Ness, Attorney General's Office.

Next meeting is scheduled for Tuesday, September 23, 2014 at 1:30 pm at the Radisson Hotel following the AAND Seminar.

Meeting adjourned at 2:50 pm