



North Dakota Aeronautics Commission

Tuesday, August 11, 2015 – 3:00 pm CST
Telecom

Chairman Lindquist called the meeting of the North Dakota Aeronautics Commission to order at 10:00 am CST on Thursday, May 21, 2015.

COMMISSIONERS PRESENT:

Jay B. Lindquist, Chairman
Warren Pietsch, Member
Maurice Cook, Member
Kim Kenville, Member
Cindy Schreiber-Beck

STAFF PRESENT:

Kyle Wanner, Director
Malinda Weninger, Admin. Officer
Jared Wingo, Airport Planner
Ben West, Airport Planner
Mike McHugh, Education Coordinator

OTHERS PRESENT:

Luke Schafer,

Chairman Lindquist called the meeting to order at 3:00 pm via telecom on Tuesday, August 11, 2015.

Minutes – Minutes of the June 4, 2015 meeting were reviewed. The minutes were accepted as printed.

Financial Statement – Malinda reviewed the Financial Statements as of June 2015 and July 2015. She noted the end of the biennium with the June 2015 financial statement. Presented were pie charts depicting the revenue and expenditures for the biennium along with the 20 year history of aviation fuel tax and excise tax collections.

Director Monthly Recap - Kyle reviewed the Director's monthly recap for May 27th – July 31st. Kyle gave an update of the ongoing Economic Impact Study, Bowman Airport dedication, Killdeer Airport dedication, DBE Goal work, 28 airports needing Engineering Selection, and PCI Study. Kyle also announced that Mike McHugh has been selected for the Scott Crossfield "Aviation Educator of the Year" award and will attend the national convention in October.

Educational Grants –

Mike McHugh presented the following Educational Grants:

ED16-01 – Mike explained that this was from the Mid Dakota Education Cooperative requesting \$20,000 in grant funds to purchase a Planetarium System. Discussion was held. **Kim moved to table this grant until the next meeting to see if they can come up with more partners. Cindy seconded the motion. Roll Call Vote: Maurice – yeah, Kim – yeah, Warren – yeah, Cindy – yeah. Motion carried.**

ED16-02 and ED16-03 - Mike explained that these grant requests were from the Fargo Air Museum, Fargo and the Dakota Territory Air Museum, Minot. He explained that they were requesting \$20,000 each to continue to provide the aviation outreach to students and to expand upon. **Maurice moved to approve the \$ 20,000 grant requests for the Fargo Air Museum and the Dakota Territory Air Museum. Cindy seconded the motion. Roll Call Vote: Maurice – yeah, Kim – yeah, Cindy – yeah, Warren – yeah. Motion carried.**

Powder River Update – Kyle reported that the MOA is going in effect in September. All FAA sectionals will be updated to contain the MOA and multiple outreach sessions have been conducted to inform pilots about the airspace change.

IPG Consultant Selection – Kyle reported that it was time for the Aeronautics Commission to do an engineering selection. Kyle reported that the RFP due date is August 25th and that the staff would then score the submitted proposals.

Administrative Law Public Hearing – Kyle reported that a hearing will be held in Bismarck at 9:00 am on September 17th, the day after the meeting with the Aviation Council in case any commissioners wanted to attend.

Aircraft Registration Proposal – Kyle presented a revised aircraft registration proposal which could potentially bring in an additional \$ 45,000 in revenue per year. Warren recommended that legislators and AOPA be educated before the next session. Kyle stated that he will definitely be touching base with those that opposed the fee increase last session. Commissioners recommended that Kyle continue to look to create a proposal that reflects fees based on weight and not year.

Old Business –

Director's Salary – Cindy reported to the Commission that the Director's salary committee had recommended an increase to Kyle's salary effective July 1, 2015. **Warren moved to accept the committee's recommendation of an increase to Kyle's salary effective July 1, 2015. Kim seconded. Warren – yeah, Kim – yeah, Cindy – yeah, Maurice – yeah. Motion carried.**

Next Meeting – The Commission agreed to meet on September 16th in Jamestown in conjunction with the ND Aviation Council meeting. Some topics to address with the council could be trending success of the UMAS, educational grants, and legislative years for convention. Kyle added the meeting could be followed by a meeting of the Jamestown Terminal.

Meeting adourned at 4:25 pm.