



## North Dakota Aeronautics Commission

Thursday, April 24, 2014 - 8:30 am CST  
Aeronautics Commission Conference Room  
Bismarck, ND

Chairman Lindquist called the meeting of the North Dakota Aeronautics Commission to order at 9:00 am CST on Wednesday, April 23, 2014 in the Aeronautics Commission conference room, Bismarck.

### **COMMISSIONERS PRESENT:**

Jay B. Lindquist, Chairman  
Maurice Cook, Member  
Cindy Schreiber-Beck, Member  
Kim Kenville, Member  
Warren Pietsch, Member

### **STAFF PRESENT:**

Kyle Wanner, Interim Director  
Malinda Weninger, Admin. Officer  
Sean Davis, Special Projects Temp

### **OTHERS PRESENT:**

Bob Simmers, Bismarck  
Rick Owings, Energy Impact Office  
Gerry Fisher, Energy Impact Office  
Kevin Nell, Tioga Airport Authority  
Chris Norgaard, Tioga Airport Authority  
Steven Jensen, Tioga Airport Authority  
Thomas Schauer, KLJ  
Eric Gilles, KLJ  
Claire Ness, Asst. Attorney General  
Wayne Knutson, Tioga

Grant Recommendation Review - Kyle introduced Gerry Fisher and Rick Owings with the Energy Impact Office. Discussion took place regarding the grant process and the legislative intent of the \$60 million for oil impacted airports.

Kyle went through the Energy Impact Grant recommendations with a total of \$ 3,909,566 being recommended. **Kim moved to tentatively approve the recommended Energy Impact grant totaling \$6,409,566. Warren seconded the motion, all members voted yeah, motion carried.**

Kyle went through the Air Carrier grant recommendations with a total of \$ 3,583,589 being recommended. Kyle noted a change to Bismarck for project 1 on the list for a state request of \$ 119,000 rather than the \$138,582.00 making the total recommendations \$ 3,564,007. Discussion was held on Bismarck's Apron expansion project and the 60% state match recommendation. **Maurice moved that the state match revert back to 50% for the Bismarck apron expansion. Cindy seconded the motion. Discussion was held. Roll call vote: Warren – nay, Kim, nay, Maurice – yeah, Kim – nay. Motion failed.**

Kyle completed the review of the Air Carrier grant recommendations. **Cindy moved to approve the air carrier grant recommendations for a total of \$ 3,583,589. Kim seconded the motion. All members voted yeah. Motion carried.**

Aviation Education – Sean was present to update the Commissioners on aviation education activities. Discussion was held on the Flight Training Assistance Program and whether CFI's can be reimbursed for CFI travel time. It was decided that the current program be put into a policy form and brought to a future meeting for discussion. Sean reported that out of the \$ 400,000 budgeted for educational grants this biennium, there remained \$328,209.01 to be allocated yet. He reviewed educational supplies and promotional supplies budgets.

Sean reviewed Educational Grant request FY14 – 12. Sean stated that this request was for AEND (Aviation Education North Dakota) for \$ 3,284 to provide transportation and lodging to take 10 students to introduce them to Oshkosh and maximize their exposure to aviation. Discussion held. **Maurice moved to approve grant FY14 – 12 to AEND for \$3,284. Cindy seconded the motion. All members voted yeah, motion carried.**

Sean reviewed Educational grant request FY14 – 13. Sean stated this request was for NDBAA to host the 11<sup>th</sup> annual Aviation Career Day in Bismarck in May. Sean noted there are 600 kids that go through the event. **Maurice moved, Kim seconded to approve Grant FY14 – 13 to NDBAA up to \$ 2,000. All members voted yeah, motion carried.**

Sean noted that Jamestown and West Fargo and Minot have all received the “How to Start an Aviation Program” materials. Sean noted that the Art Contest was held and there were 5 winners. Each will get an introductory flight and framed art.

Knutson / Tioga Discussion – Wayne Knutson, Tioga, and Chris Norgaard, Tioga Airport Authority, were present to discuss the ongoing disputes at the Tioga Airport. Steve Jensen and Kevin Nell, Tioga Airport Authority, and Thomas Schauer and Eric Gilles, KLJ were also present. Claire Ness, Attorney General, noted that the Aeronautics Commission could take no action as it is out of their jurisdiction. Chairman Lindquist thanked everyone for coming and encouraged the groups to find a way to put their differences behind them and move forward.

Meeting adjourned at noon for lunch. Meeting reconvened at 1:00.

Special Fund – Kyle reviewed calculations for the Special Fund and projected balances based on the approval of today's grant recommendations.

Grant Recommendation Review (cont.) -Kyle went through the General Aviation grant recommendations with a total of \$4,436,985 being recommended.

Kyle reviewed 34 state grant requests related to FAA projects. **Kim moved, Maurice seconded, all members voted yeah, motion carried to approve \$919,316.00 of state funding to match the federal projects.**

Kyle reviewed 12 state grant requests related to rubber crack filling. **Cindy moved, Warren seconded, all members voted yeah, motion carried to approve \$ 259,722 of state funding for rubber crack filling projects.**

Kyle reviewed the state grant requests related to projects that were Non-federal projects totaling \$3,257,947. Discussion held on various projects specifically the AWOS NADIN service request for Wahpeton. **Kim moved to have the AWOS/Nadin service at Wahpeton as part of the state program. Warren seconded. Roll call vote: Warren – yeah, Maurice – Yeah, Kim – Yeah, Cindy – abstain. Motion carried.**

**Warren moved to approve all the general aviation requests as recommended excluding Wahpeton totaling \$3,250,320. Kim seconded the motion. All members voted yeah, motion carried.**

**Wahpeton Request – Kim moved to approve the Wahpeton grant requests totaling \$4,077.. Warren seconded the motion. Roll Call vote: Kim – yeah, Maurice – yeah, Warren – yeah, Cindy – abstain. Motion carried.**

Powder River – Kyle had asked the Commissioners to review the proposed letter on Powder River from the Commission and asked for any comments at this time. All agreed the letter was good to send before the comment period ends.

Mill Levy Language – Discussion was held on the proposed change to the Mill Levy language. Maurice will draft a memo that addresses the concerns the airport community may have regarding the proposed language change. Kyle stated that AAND is alerting their members of this proposed change and that they have hired a lobbyist to watch over aviation issues this upcoming session. AAND will also be lobbying for the Commission to garnish the interest generated by the Commission's special fund.

Administrative Rules – Claire Ness, Attorney General's Office, was present to review the proposed changes to the administrative codes of the Commission. Review was done on Chapters 6-02-05 – Airport Grants, Chapter 6-02-03 – Airport Runway Approach Hazards, Article 6-02 – Aeronautics Commission, Chapter 6-02-02 – Aerial Applicators, and Chapter 6-02-04 – Intrastate Air Carriers. Claire will provide a revised copy at a future date.

**Next meeting** is scheduled for Wednesday, May 7, 2014 at the Bismarck Municipal Airport for final grant review and approvals. The next scheduled telecom will be Tuesday, June 3<sup>rd</sup> at 2:00 pm

Meeting was adjourned at 3:40 pm.