



North Dakota Aeronautics Commission

Tuesday, April 14, 2015 - 3:30 pm CST
Teleconference

Chairman Lindquist called the meeting of the North Dakota Aeronautics Commission to order at 3:00 pm CST on Friday, February 6, 2014.

COMMISSIONERS PRESENT:

Jay B. Lindquist, Chairman
Warren Pietsch, Member
Maurice Cook, Member
Kim Kenville, Member

STAFF PRESENT:

Kyle Wanner, Director
Malinda Weninger, Admin. Officer
Jared Wingo, Airport Planner
Ben West, Airport Planner
Sean Davis, Aviation Education Coordinator

Chairman Lindquist called the meeting to order at 3:30 pm CST.

Minutes – Minutes of the February 6 and March 2, 2015 meetings were reviewed. The minutes were accepted as printed.

Financial Statement – Malinda reviewed the Financial Statements as of February 28, 2015 and March 31, 2015.

Director Monthly Recap - Kyle reviewed the Director's monthly recap for February 6th through April 9th time period. Highlights were updates on legislative hearings and events including Aviation Day at the Capitol, Powder River meetings, FAA meetings, and Real World Design Challenge. Kyle noted upcoming events of state grant application deadline, Tioga Aero Center Open House, AUVSI Conference, TRB National Aviation System Planning conference, Bowman Airport ribbon cutting, New Town Ribbon Cutting, and the state grant meeting. Kyle asked if the Commissioners had any subject matter for the May 21st meeting to be held in Bismarck to please let him know.

State Grant Meeting Schedule – Kyle reviewed the proposed grant meeting schedules for the Commissioners information.

Legislative Update – Kyle reported on the following bills:

HB 1006 – Kyle reported that the agency's budget bill went through the House and included the one FTE and the Special Fund Interest, and increased the General Funds for grants to \$ 1,000,000

HB1013, HB1176 – Kyle reported that the Energy Impact funding was restored to \$ 48 million. It passed out of the House side and on to the Senate.

SB 2056 – 2144 – Kyle reported this bill was changed from "shall" to "may". An airport will be able to bond against its 4 mill levy cap, if needed, however, will no longer be able to certify up to 4 mills.

SB 2108 – Kyle reported that the aircraft registration bill was killed by the Senate after the House wouldn't budge on their changes. So, rather than go through the Senate with changes not requested by the Commission, it was recommended that the bill be killed.

HCR3040 – Kyle reported that the Legislative Council is trying to decide if this will be a study or not.

Policy Review –

GEN – 1: Staff Piloting Aircraft – **Maurice moved to eliminate this policy. The motion died due to a lack of a second. Kim moved to keep the policy in place and set the next review date for January 2017. Warren seconded the motion. All members voted yeah, motion carried.**

GEN – 2: Aircraft Use – **Kim moved to insert “or designated pilots” after the words “by Commission staff in the second paragraph, third line and also to set the next review date for January 2017.**

GR – 1: Airport Grant Request Procedures – **Maurice moved to keep policy as is and set the next review date for January 1, 2017. Kim seconded the motion. All members voted yeah, motion carried.**

GR – 2: Airport Grant Funding – **Kim moved to keep this policy as is and set the next review date for January 1, 2017. Warren seconded the motion. All members voted yeah, motion carried.**

Maurice suggested that Kyle ask the Attorney General's office about the last paragraph of this policy which starts with “The sponsor shall indemnify...” And report back at the next meeting.

GR – 3: Priority Rating of Airport Projects - **Maurice moved to keep the policy as is and set the next review date for January 1, 2017. Kim seconded the motion. All members voted yeah, motion carried.**

HR – 5: Evaluation of the Executive Director – Kim reviewed the policy for the members. **Maurice moved to approve the policy as presented and set a review date for May 2017. Kim seconded the motion. All members voted yeah, motion carried.**

Grant Requests –

Sean Davis reviewed the following educational grant requests:

FY15 – 11 – A request from NDBAA for \$ 2,175.00 for expenses to be incurred for the 2015 Aviation Career Day to be held in Bismarck in May. Kim expressed concerns with the subsidizations to AEND and the purchase of chairs and tables. It was noted that if the tables and chairs were purchased this year, that they hoped not to see this expense request in the future. **Warren moved, Kim seconded, to approve the grant for NDBAA for up to \$ 2,175.00. All members voted yeah, motion carried.**

FY15 – 12 – A request from Fargo Jet Center for \$ 360.00 to cover the cost of bringing 7 students and an instructor to the Upper Midwest Aviation Symposium awards banquet. **Kim moved, Warren seconded, all members voted yeah, motion carried to approve the grant for Fargo Jet Center for \$ 360.00.**

FY15 – 13 – A request from the North Dakota Aviation Council for \$ 4,200.00 to cover the cost of 56 additional students that attended the Upper Midwest Aviation Symposium. It was noted that the Commission had covered the initial 50 student request. Discussion was held on coming up with a defined cost for students to attend the Symposium for future grant requests and how much stake in the game should the Council have. **Kim moved to approve the additional \$ 4,200 request to cover student convention expenses. Warren seconded the motion, all members voted yeah. Motion carried.**

FY15 – 14 – A request from the Dakota Territory Air Museum for \$ 4,000 to assist in costs in bringing in Duggy from the Fargo Air Museum for display, tours and discussion for educators at the ND State Reader’s Conference being held in Minot. Costs also would be used towards the production of an educational welcome and mission state video for the air museum which can be used for future venues. **Kim moved, Maurice seconded, all members voted yeah to approve the grant for the Dakota Territory Air Museum for \$ 4,000. Motion carried.**

Old Business

Administrative Rules – Kyle reported that he, Cindy and Sheila met with the Ag Department and reviewed various items. Kyle hopes to meet in May with Cindy and JB to refine things and report at a future meeting.

Commission Portfolio Reports – no reports.

Next meeting is tentatively scheduled for Thursday, May 21st in Bismarck at the Commission Office.

Meeting adjourned at 4:35 pm