

North Dakota State Aviation System Plan (NDSASP) Airport Mangers Survey

In an effort to collect data for the 2014 update of the North Dakota State Aviation System Plan (NDSASP), please verify all the pre-populated information (highlighted areas) and fill in any missing information for your airport. If the data is incorrect, please cross out the incorrect data and note the correction. For items involving a code, please see the key provided for the individual item. Feel free to review the information/questions with your FAA project engineer. **Please be sure to fully complete the survey and sign your name on the last page by the survey deadline** to be entered into a drawing for a gift card from <u>Sporty's!</u> We appreciate your time in helping us to plan for the future of North Dakota's aviation system!

Please return survey to Mead & Hunt by December 20, 2013.

The information you provide will help plan for the future of North Dakota's aviation system. We appreciate your time in completing the survey and ask that you contact our consultant, Mead & Hunt, if you have any questions at 614-607-5233. Please ask for Regan Massey, our data collection specialist. Please return the survey to Mead & Hunt, using the enclosed self-addressed stamped envelope:

Mead & Hunt, Inc. Attn: 2014 NDSASP Airport Manager Survey 2605 Port Lansing Rd. Lansing, MI 48906

You can also fax the completed survey to (517) 321-5932 or e-mail a scanned copy to <u>regan.massey@meadhunt.com</u>. Remember the survey is two-sided!

Airport Information:

Airport Name	
Airport Web Address	Total Airport Acreage

Airport Manager Information:

First Name	Last Name
Street Address	
Street Address 2	
City	Zip Code
Office Phone	Cell Phone
E-mail Address	



Is the manager a full time	Is the manager a contract employee, a city employee, or volunteer?		
paid position?			
🗌 Yes 🗌 No	Contract City Volunteer Other		
Does the manager have a l	Does the manager have a business based on the airport? FBO or manager on call 24/7		
🗌 Ye	Yes 🗌 No 🔅 Yes 🗋 No		
Hours airport manager and/or FBO is present at airport:			
Weekdays:	Weekends:		

Airport Sponsor Information:

Name			
Owner			
🗌 City 🔲 County 🔲 Authority 🗌 Oth	ier		
Address			
Address 2			
City	Zip Code	Phone	
Sponsor Primary Contact First Name	Sponsor Primary Contact	Last Name	
Sponsor Primary Contact Title			
Sponsor Primary Contact E-mail Addre	SS		

Airport Commission or Authority Information:

Please use the space provided to include information on airport commission/authority members. Use the extra space at the back of this survey if additional space is needed to list all members, or attach a separate sheet.

	First Name	Last Name		
4	Street Address			
I				
	City	Zip Code	Cell Phone	Work Phone
	E-mail			





	First Name	Last Name				
	Street Address					
2	City	Zip Code	Cell Phone	Work Phone		
	E-mail					
	First Name	Last Name				
	Street Address					
3	City	Zip Code	Cell Phone	Work Phone		
	E-mail					
	First Name	Last Name				
	Street Address					
4	City	Zip Code	Cell Phone	Work Phone		
	E-mail					
	First Name	Last Name				
	Street Address					
5	City	Zin Cada	Coll Dhone	Work Dhone		
5	City	Zip Code	Cell Phone	Work Phone		
	E-mail					



Local Support and Management:

		🗌 Yes [No
Does the airport have a local millag		millage #	
millage number, rate, and estimated to			
		\$	
		☐ Yes [No
Does the airport have a county-wid	e millage levy? If so, list		millage #
the millage number, rate, and estimate	ed total annual amount.		millage rate
		\$	
Does the airport have any non-milla	age levy revenue? If so,	🗌 Yes [No
list source and amount.	Estimated Annual Deve		
Source:	Estimated Annual Rever		
Fuel flowage	\$¢		
Ground lease	\$ ¢		
Landing fees	\$ \$		
Agricultural use	\$		
☐ Other	\$		
Other	\$		
	\$		
Does the airport have fire/tornado i	nsurance?		☐ Yes ☐No
Does the airport board have professional liability insurance? (errors & omissions)			☐ Yes ☐No
Does the airport have liability insurance?			☐ Yes ☐No
Have the airport's leasing agreement years?	nts been reviewed/updated	l in the past 5	☐ Yes ☐No
List the average annual costs for o	perations (such as salaries,	crack sealing, utilities,	paint marking).
\$			
After expenses, what yearly annual \$	revenue is available for ca	ipital improvement pi	ojects?
When was the last audit conducted	of the airport?		
What was the cost incurred of the a	udit?		\$
Who paid for the audit?			
Was the audit required due to funds received from the federal government?			☐ Yes ☐No
In your opinion, does the airport ad are doing business in the airport's		companies that	☐ Yes ☐No
If no, please indicate which services/facilities are not meeting needs and explain why:			
Runway length Because:			
Fuel availability Because:			



Hours of operation	Because:			
Other	Because:			
Is the convention and visitor's bureau or local community development involved with the airport or airport authority?				
Is there any access to aviation in the local school system?				
Do you view the North	Dakota Passport program as successful?	Yes No		
Has the program increas	ed traffic at your airport?	□ Yes □No		
Does your airport have	a flying club?	☐ Yes ☐No		

For airports with hard surfaces (runways, taxiways, and/or ramps), please answer the following questions:

Do you have a process in place to inspect the condition of the pavement on a periodic basis?					
Please indicat	te frequency.				
Daily	Monthly	Quarterly	Annually	□ None	
Are pavemer	Are pavement inspections performed after special conditions (i.e. spring thaw,				☐ Yes ☐No
winter freeze, after inclement weather, special events, etc.)?					
Are records kept of pavement maintenance inspections?					
Approximately how much is spent annually on pavement maintenance? (crack sealing, seal coat, etc.)					

Airport Plans and Development

Does your airport have the following plans/ag	Year Approved:	
Capital Improvement Plan	Yes No	
Airport Master Plan	Yes No	
Wildlife Management Plan	☐ Yes ☐No	
Airport Layout Plan (ALP)	☐ Yes ☐No	
Airport Minimum Standards Document	Yes No	
Airport Rules and Regulations Document	Yes No	
Crisis Communication Plan	☐ Yes ☐No	
Aerial Spray Permit	Yes No	
Hangar Lease Document	Yes No	

Airport Navigational Aid Information:

Wind Indicator	Is the wind indicator lighted?	Segmented circle	Rota	ting beacon
(Y/N)	(Y/N)	(Y/N)		(Y/N)
Do you have long-range radar coverage at the airport, at the surface?				☐ Yes ☐No
If not, please list the	e elevation and proximity to the air	port at which ATC can pi	ck up the a	ircraft:
Elevation: MSL Proximity: miles				
Is ATC available by radio on the ground with: ARTCC (center)			No	
		FSS (radio)	Yes	No



Airport Fueling:

Does the airport have 100LL fue	<mark>I? (Y/N)</mark>		
Does the airport have Jet A fuel	<mark>? (Y/N)</mark>		
		100LL	Jet-A
What were the estimated public fuel sales at the		\$	\$
airport in 2012?		gallons	gallons
Describe the airport's aviation fuel tank storage capacity:		100LL	Jet-A
Total fuel tank capacity			
Total number of airport-owned fuel tanks			
Total number of private	ely-owned fuel tanks		
Total r	number of fuel tanks		
Does the airport use fuel trucks	? If yes, how many?	☐ Yes # □No	
Does the airport offer self-fueling?		Yes No	
Does the airport offer full service fueling?		Yes No	
When are fueling services offered?		Part-Time After Hours	Unattended/On-Call
What methods are available to pay for fuel?	Credit Card Reader Cash/Check Other		

Airport Services and Facilities:

Are the following services offered at the airport? (B=based, O=on-call, N=not offered)				
Aircraft maintenance facility and staff?	□ B □ O □ N	Part 135 charter	□ B □ O □ N	
Avionics repair/maintenance	□ B □ O □ N	Aircraft dealer	□ B □ O □ N	
Flight instruction	□ B □ O □ N	Rental aircraft	□ B □ O □ N	
Agricultural Spraying	□ B □ O □ N			

Does the airport have:

Airport equipment storage building	What is the approximate square footage of storage equipment building(s)?		
An port equipment storage building			
🗌 Yes 🗌 No			
Airport snow removal equipment	Runway deicing activities	🗌 Yes 🗌 No	
☐ Yes ☐ No	If yes, which method is used?		
Yes No	🗌 Sand 🔲 Fluid 🔲 Gravel 🔲 Other		
Ground Transportation	round Transportation		
🗌 Rental Car 🔲 Courtesy Car 🔲 O	Other		
Hangars for transient aircraft	Hangars for overnight storage of business aircraft (King A		
	& larger)		
🗌 Yes 🗌 No	🗌 Yes 🗌 No		



How is airport information made available to the public? Please specify	
□ Newsletters	
Press releases	
Websites	
Other	_
Other	_
Other	_
Do you hold pilot safety programs? Please specify.	☐ Yes ☐No
None Weekly Monthly Quarterly Annually	

General Aviation (GA) Terminal Building:

Does the airport have a GA terminal building?		🗌 Yes	🗌 No
What year was the GA terminal building constructed?	?		
What is the GA building's approximate total square for	ootage?		
Is the GA terminal capacity adequate to support curre demand?	ent passenger	☐ Yes	🗌 No
If no, please explain why:			
Is the GA terminal capacity adequate to support proje demand?	ected passenger	☐ Yes	🗌 No
If no, please explain why:			
For what purposes is the GA terminal building	General aviation	Commercia	l air service
used? Check all that apply.	☐Scheduled air ch ☐Other		
What is the general condition/appearance of the building?	🗌 Poor 🗌 Fa	air 🗌 Good 🗌 I	Excellent
	FBO 🗌 Restau	rant	
Who are the occupants of the GA terminal] Flight School	
building? Check all that apply.	🗌 Rental Car		
	Other		
Is the GA terminal building locked?		Yes 🗌 No	
If yes, when is it locked?			
If yes, how is it accessed?			
Lock and key Key card CTAF keypad lock Other			



Does the GA terminal have:					
Food/Beverage/Vending Machines?	🗌 Yes	🗌 No	FBO Office?	🗌 Yes	🗌 No
Pilot Lounge?	🗌 Yes	🗌 No	Airport Manger Office?	🗌 Yes	🗌 No
Conference Room?	🗌 Yes	🗌 No	WiFi?	🗌 Yes	🗌 No
Flight Planning Room/Area?	🗌 Yes	🗌 No	Restrooms?	🗌 Yes	🗌 No
Waiting area?	🗌 Yes	🗌 No	24-Hr access for pilots?	🗌 Yes	🗌 No
Public phone?	🗌 Yes	🗌 No	Public computer access?	🗌 Yes	🗌 No
Weather display?	🗌 Yes	🗌 No			

Aircraft & Auto Parking:

Number of Paved Tie Downs	Number of Turf Tie Downs
Number of Total Auto Parking Spots	Number of Paved Auto Parking Spots
Paved Entrance Road	Road To Nearest City Paved
🗌 Yes 🗌 No	🗌 Yes 📄 No
Is there adequate signage to locate the airport on	Type of Road Airport Entrance Intersects
the primary access road to the airport?	(City, County, State, US)
🗌 Yes 🗌 No	
Is there welcoming airport signage to greet	Is there welcoming airport signage to greet
visitors as they approach the airport?	arriving passengers at the airport?
🗌 Yes 🗌 No	🗌 Yes 🗌 No



Airport Utilities

Are the following utilities available:

Туре	On- Airport?	Near Airport? (within 1 mile)	Not Available	Explanation
Electric				
Water				
Wastewater				
Storm water				
Natural Gas				
Telephone				
Fiber optics/DSL				
Wireless				
Other				
Other				
Is there adequate cell phone coverage?			Yes No	
Notes:				



Airport Safety, Security, and Emergency Services:

Emergency Contact Phone Number	Controlled access to field
	🗌 Yes 🗌 No

Controlled Access Methods for Terminal Area: (Answer all that apply)

Is there terminal area fencing?	
🗌 Yes 🗌 No	
Gates with electronic card	Gates with lock and key
🗌 Yes 🗌 No	🗌 Yes 🗌 No
Gates without locks	Other (please explain)
🗌 Yes 🗌 No	

Perimeter Fencing:

Is there perimeter fencing around the airport?	Full fencing		
🗌 Yes 🗌 No	🗌 Yes 🗌 No		
Partial fencing	Lowest fencing height (in feet)		
🗌 Yes 🔲 No			
Type of Predominate Perimeter Fencing (N=None, BW=Barbed Wire, C=Cable, CL= Chain Link,			
CLBW=Chain Link w/ Barbed Wire, CLWW=Chain Link w/ Woven Wire, WW=Woven Wire, WWBW=Woven Wire w			
Barbed Wire, WD=Wooden, O=Other - please specify)	rbed Wire, WD=Wooden, O=Other - please specify)		
Does the airport have an interior perimeter road?			
🗌 Yes 🔲 No			

Outdoor Terminal Lighting	Outdoor Ramp Lighting	Surveillance Cameras
🗌 Yes 🗌 No	🗌 Yes 🔲 No	🗌 Yes 🔲 No
Regular Police Patrol (If yes, state how often)	On-site/Local Fire Protection	Emergency Response Plan
Yes, frequency No	🗌 Yes 🔲 No	🗌 Yes 🔲 No
Controlled Access To Aircraft	Security Signage	
🗌 Yes 🗌 No		Yes 🗌 No
Security Plan	Security Plan Appre	oval Date
🗌 Yes 🗌 No		Yes 🗌 No
Are hangars numbered for emergency	response?	Yes No
If yes, are numbers clearly visible on the e	exterior?	🗌 Yes 🗌 No



Based Aircraft:

Please list the current number of:

Single Engine	
Multi Engine	
<mark>Jets</mark>	
Helicopters	
Gliders	
Military	
Ultra-Light	

Annual Operations:

Please list the current number of:

Air Carrier	
<mark>Air Taxi</mark>	
GA Local	
GA Itinerant	
Military	
Total Operations	

What is the largest aircraft used at the airp	ort?	
Are large aircraft (12,500 lbs +) using the a	rport?	
	e the number of operations it makes at your airport per	
month.		
Aircraft	Monthly Operations	
Example: Gulfstream IV	10 times per month	
Does the airport serve aerial applicators?		
Based Transient None		



Land Use:				
Please indicate the airport's control over each Runway Protection Zone (RPZ):				
This graphic represents the general area of an RPZ and its proximity to the runway.				
Runway Protection Zone (RPZ)				
Runway				
1.000 – 2.500 feet 200 feet				
depending on approach				
Method of Control Compatible Land Use w/in RPZ				
Runway Fee Easement Both None Yes No Unsure				
Runway				
Runway Fee Easement Both None Yes No Unsure				
Runway Fee Easement Both None Yes No Unsure				
Runway Image: Second secon				
Runway Image: Second secon				
Runway Image: Beasement in Both in None Image: Second secon				
Runway Image: Second secon				
IF YES – Return a copy with the survey.				
\square Yes \square No \square I don't know.				
Is land use zoning in place for the airport? IF YES – Return a copy with the survey.				
Yes No I don't know.				
Does the city and/or county comprehensive plan define land use around the airport?				
Yes No I don't know.				
Does the airport have clear approaches for an LPV approach?				
🗌 Yes 🔄 No 🔄 I don't know.				



Describe various constraints to future airport expansion both airside and landside:

Describe the degree of community/political support for the airport:

Describe any local financial constraints:

Describe the physical limitation constraints for airport development:

Describe the environmental constraints for future development (wetlands, trees, etc.):

Describe any current airspace intrusions or concerns (such as crops, towers, grain elevators, etc.):

Describe adjacent land use around the airport (Res=residential, Com=commercial, Ind=industrial, Ag=agricultural, WRW=water/river/wetlands, Rec=recreational, RR=railroad)

North		
South		
East		
West		



Economy

Does the airport have any lease agreements for oil drilling/exploration?	🗌 Yes 🗌 No	
If so, please estimate the value of those leases.	\$	
Has the airport experienced any of the following impacts from the increas	se in energy production:	
Increase in aircraft or passenger traffic	🗌 Yes 🗌 No	
Shortage in available apron space	🗌 Yes 🗌 No	
Shortage in available hangars	🗌 Yes 🗌 No	
Terminal building demand	🗌 Yes 🗌 No	
Fuel shortage	🗌 Yes 🗌 No	
Requests for better approaches/lower minimums	🗌 Yes 🗌 No	
Shortage in auto parking	🗌 Yes 🗌 No	
Requests for additional runway length (indicate length)	🗌 Yes 🗌 No	
Other (please explain)	🗌 Yes 🗌 No	

Quality of Life

Does the airport serve a local hospital nearby? If so, list name and distance to facility from the airport.	Yes No Facility Name:miles		
Does the airport serve a local clinic? If so, list name and distance to facility from the airport.	Yes No Facility Name:miles		
Please list the type of clinic Medical Dental Other Other			
Does the airport serve emergency/medical/physici	an aircraft?		
If so, list specific aircraft type, and frequency of operat Aircraft	ion per <u>month</u> . Monthly frequency		



Is the airport meeting the need (facilities, services, etc.)	🗌 Yes 🗌 No 🗌 Unsure				
Please indicate which needs are not being met by the medical community and explain:					
Patient waiting/staging area	Because:				
Runway length	Because:				
Fuel availability	Because:				
Runway approaches or NAV	ADS Because:				
Direct ramp access	Because:				
Hours of operation	Because:				
Instrument approaches	Because:				
Other	Because:				

Hangar Information:

Do you have a waiting list for available hangars? If so, list how many planes	🗌 Yes 🗌 No
are on the waiting list.	planes

List each hangar on the airport by the ownership, type, condition, and number of aircraft parking spaces

	Ownership	Hangar Type	Hangar Condition	Aircraft Storage Spaces (i.e.
	(PU=public,	(CAR=carousel, BOX= box	(G=good, F=fair,	number of units in a T-hangar or
	PR=private)	hangar, TEE=tee hangar)	P=poor)	aircraft spaces in a box hangar)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Runway Information:

<mark>Runway</mark> Number	Runway Length (in feet)	Runway Width (in feet)	Surface Condition (G=good, F=fair, P=poor)	Runway Edge Lighting (1=none, 2=LIRL, 3=MIRL, 4=HIRL, 5=REFL, 6=NSTD)	Runway PCI	Parallel Taxiway Type (F=full, C=connecting, P=partial, N=none)	Taxiway Lighting (LITL, MITL, HITL, None)

Runway Information (Continued)

Runway Number	VASI Code (see key below-1)	Runway End Identifier Light (Y=yes, N=no)	Runway Approach Light System Code (see key below-2)	FAR Part 77 Category (see key below-3)	Runway Published Approach Procedure (precision, non- precision, none)
1 Visual Approach Sl	ope Indicator Code:		API 2 Left PAPI 4 Right	2 =P2R PAPI 2 R 5= PSIL PLASI Le	-

1 Visual Approach Slope Indicator Code:	4=P4 7=S2 10=∨ 13=∨ 16=V	1=P2L PAPI 2 Left 4=P4R PAPI 4 Right 7=S2L SAVASI 2 Left 10=V2L VASI 2 Left 13=V6R VASI 6 Right 16=V16 VASI 16 both sides of rwy 19=none		2=P2R PAPI 2 Right 5=PSIL PLASI Left 8=S2R SAVASI 2 Right 11=V4R VASI 4 Right 14=V6L VASI 6 Left 17=NSTD (non-standard) 20=S3L SAVASI 3 LEFT)		 3=P4L PAPI 4 Left 6=PSIR PLASI Right 9=V2R VASI 2 Right 12=V4L VASI 4 Left 15=V12 VASI 12 both sides of rwy 18=PVI (priv. owned at pub. airport) 	
2 Runway Approach Light System Code:	1=ALSAF 7=SSALS 13=NSTD (no	2=ALSF1 8=SSALF n standard)	3= ALSF2 9= SSALR 14= none		5=MALSF 11=ODALS	6=MALSR 12=LDIN	
3 FAR Part 77 Category Code:	1= A(V)	2= B(V)	3= A(NP)	4= C	5= D	6= PIR	



Please share any additional comments, questions, or concerns with us here:				
	verify that the information provided in			
this survey is accurate to the best of my knowledge.				
Signature:				
Date:	Phone:			
Thank you for completing the 2014 North	n Dakota State Aviation System Plan Airport Manager			
	Survey!			



Additional Airport Commission or Authority Chairperson Information:

	First Name	Last Name		
	Street Address			
6	City	Zip Code	Phone	
	E-mail			
	First Name Last Name			
	This Name	Last Name		
	Street Address			
7	City	Zip Code	Phone	
	E-mail			
8	First Name	Last Name		
	Street Address			
	City	Zip Code	Phone	
	E-mail			
9	First Name	Last Name		
	Street Address			
	City	Zip Code	Phone	
	E-mail			