



North Dakota Aeronautics Commission

Thursday, July 12, 2018 – 12:00 PM CST
Robin Hall Room 404
Grand Forks, ND

Chairman Kenville called the meeting of the North Dakota Aeronautics Commission to order at 12:10 PM on Thursday, June 7, 2018.

COMMISSIONERS PRESENT:

Kim Kenville, Chairwoman
Jay B. Lindquist, Member
Maurice Cook, Member
Cindy Schreiber-Beck, Member

STAFF PRESENT:

Kyle Wanner, Director
Gaye Niemiller, Administrative Officer (Phone)
Mike McHugh, Aviation Education Coordinator

OTHERS PRESENT:

Lt. Governor Brent Sanford
Tom Swoyer – Grand Sky
Nick Flom - NPUASTS
Elizabeth Bjerke – University of North Dakota Aerospace
Tom Ford – Grand Forks County
Dave Humbleton – Northrup Grumman – Grand Sky
Mike Whitted
Tom Brusegaard – Office of Senator Hoeven
Don Larson – Odney
Tommy Kenville – UAI/iSight – Grand Sky
Everett Downick – General Atomics – Grand Sky

During a working lunch, updates were provided from the Northern Plains UAS Test Site, Grand Sky Business Park, and UND Aerospace.

Minutes – The June 7, 2018 minutes were accepted as presented with one correction for spelling.

Financial statements – Gaye presented and reviewed the financial statements for May, 2018.

Kyle presented the Director Recap and highlighted multiple meetings and events that staff participated in since the last Commission meeting.

HR-5 Tuition reimbursement Policy Proposal- Discussion was held regarding the introduction of a new HR policy to aid in recruitment and retention of employees. Cindy requested the utilization of exact language from century code and to make reference to century code. Maurice asked to add “in conjunction with the chair” to the first sentence after “The director may”. Revisions will be made and an updated policy will be presented at a future commission meeting.

2019-2021 Budget Request – Kyle led a discussion about the proposed budget for the next biennium which is due to the Governor’s office this month. After discussion, Jay B. made a motion to accept the budget recommendation as presented. The motion was seconded by Cindy.

Jay B. – Aye
Maurice – Aye
Cindy – Aye
Kim – Aye
No Nays – Motion Passed

Airport Grants – Kyle led a discussion about grants for four airports that were not considered at the previous meeting. The grant requests were as follows:

- Beulah – 2018 Crack Sealing: \$2,175 at 50%
Apron Drainage Improvements: \$520 at 50%
- Glen Ullin – 2018 Crack Sealing: \$10,922 at 50%
- Linton – Replace AWOS Ceilometer: increase grant by \$9,223 to 90%
- Wahpeton – 2015 FAA AIP #19 Taxiway Reconstruction, Airport Drainage Improvements: \$11,731 at 5%

Jay B. made a motion to accept the airport grants as presented. The motion was seconded by Maurice.

Jay B. – Aye
Maurice – Aye
Cindy – Aye
Kim – Aye
No Nays – Motion Passed

Commission Portfolio Reports – None

Next Meeting – the next meeting is planned to be held via teleconference in mid-September.

Meeting adjourned at 3:45 pm.