



**North Dakota Aeronautics Commission
Thursday, June 16, 2022 – 9:00 am CST
Bismarck Airport Conference Room A-B
Bismarck, ND**

Vice-Chair Kyle Humann called the meeting of the North Dakota Aeronautics Commission to order at 9:00 am on Thursday, June 16, 2022.

COMMISSIONERS PRESENT:

Kyle Humann, Vice-Chair
Kim Kenville, Member
Jay B. Lindquist, Member
Cindy Schreiber-Beck, Member

STAFF PRESENT:

Kyle Wanner, Director
Gaye Niemiller, Administrative Officer
Nels Lund, Airport Planner
Adam Dillin, Airport Planner

OTHERS PRESENT:

Tim Thorsen, Bismarck Airport
Ryan Riesinger, Grand Forks Airport
Tom Schauer, Mead & Hunt
Steve Synhorst, Mead & Hunt
Dave Anderson, FAA
Jon Scraper, Mead & Hunt
Rodney Schaaf, Bowman Airport
Jessica Long, Minot Airport
Tom Neigum, KLJ
Kelly Braun, Dickinson Airport (via phone)

Minutes – The May 26th , 2022 minutes were accepted as presented.

FAA Program Update: Dave Anderson, the Deputy Manager of the Bismarck FAA ADO office provided updates to the Commissioners and attendees. He informed everyone that employees are now back in the office working and they are looking forward to traveling and getting back out to meet with airports. He also laid out some of the guidelines they must follow for continuing work within the office and any travel that they conduct. Dave also explained the changes that have been made to the local and regional FAA offices. He discussed the FAA's new hired and updated the group on the vacant positions that they are currently in the process of hiring. He finished his update by explaining the status of all of the federal grant programs currently in place and he answered questions presented by the Commissioners and attendees.

Airport Grant Funding – Nels and Adam introduced representatives from various airports to speak on their projects. The following airports presented:

Grand Forks (In-Person): Ryan Riesinger
Dickinson (via phone): Kelly Braun
Bismarck (In-Person): Tim Thorsen
Bowman (In-Person): Rodney Schaaf

Airport Grant Modifications: Nels provided the Commissioners with a request from the Hazelton Airport, where they requested an additional \$950 to be applied to the purchase of a tractor/mower. The actual purchase price ended up being \$1,000 more than originally requested. Kim made a motion to approve the grant modification as requested. Jay B. seconded the motion. All yays, no nays. Motion carried.

Director Evaluation: Kyle H. thanked Kyle Wanner for another successful year of employment and additionally thanked him for his hard work. Kim moved to adopt the salary increase that the evaluation committee recommended for Kyle. Cindy seconded the motion. All yays, no nays. Motion carried. A memorandum on this decision will be provided for the office to be kept on file.

Old business. Kim thanked Nels Lund for his hard work while working for the ND Aeronautics Commission as it was announced that Nels has accepted a position outside of the Aeronautics Commission and has resigned from his position which is planned to be effective in the middle of July.

All the Commissioners and staff acknowledged Cindy Schreiber-Beck for her 25 years of service as a Commissioner for the Aeronautics Commission she decided to decline reappointment to the Commission. Cindy was presented with an abstract award reflecting her excellence in service and appreciation for her dedication and hard work for the Commission and the aviation community.

The Governor's office has received multiple applications with interest in the Commissioner position and Kyle Wanner will announce and introduce the new Commissioner once an appointment has been made.

Next Meeting – Tentatively set for August 11th.

Meeting adjourned at 11:20 a.m.