



North Dakota Aeronautics Commission

Thursday November 3, 2021 – 3:00 PM
Aeronautics Commission Conference Room
Bismarck, ND

Vice-Chairperson Kyle Humann called the meeting of the North Dakota Aeronautics Commission to order at 3:00 PM on Thursday, November 3, 2021.

COMMISSIONERS PRESENT:

Warren Pietsch, Chairperson
Kyle Humann, Vice-Chairperson
Kim Kenville, Member
Jay B. Lindquist, Member
Cindy Schreiber-Beck, Member

STAFF PRESENT:

Kyle Wanner, Director
Mike McHugh, Aviation Education Coordinator
Adam Dillin, Airport Planner
Nels Lund, Airport Planner
Gaye Niemiller, Admin Officer

Kyle Humann called the meeting to order at 3:00 pm and roll call was made.

8/26/2021 Meeting Minutes – Approved as is.

Director Monthly Recap – Kyle provided an update on agency activities since the last commission meeting.

Financial Statements – Gaye reviewed July, August, and September 2021 financial statements. No changes were requested.

Biennial Report on Agency Finances- Gaye provided the Commissioners with a review of the 2019-2021 Biennium End financials and biennium comparisons. Kyle touched on the General Fund Share buckets for 2019-2021 and the \$20 million Airport Infrastructure bucket that did not fill. The bucket is present again for the 2021-2023 biennium, but the funding will not be available until the other buckets fill first, following the same criteria as the last biennium.

UAS Aerial Applicator Fee Discussion – Kyle informed the Commissioners that the AG office provided their opinion of approval on the UAS Aerial Applicator Administrative Rule changes which is now expected to go into effect on April 1st, 2022 after the rules are filed with Legislative Council.

Discussion was held on an appropriate UAS Aerial Applicator fee and a review of the limitations per the Century Code, that says that NDAC can charge up to \$200 annually for each aerial applicator licenses. Kyle provided a recommendation to keep the fee at \$200 for each single applicant, however if an operator wanted to apply for both the Manned and Unmanned license, that the overall fee would also

remain at \$200. Kim made a motion to approve the recommendation of \$200 per individual license and for the fee to remain at \$200 if an operator applied for both licenses. Jay B. seconded the motion. All yays, no nays. Motion carried.

Hangar Funding Guidelines – Conversations have been had in the past regarding state grants for community hangars. Dialogue continued in order to determine the appropriate expectation and internal guidance that the Commissioners would like staff to follow when working with the public-use airports on hangar funding solutions. The Aeronautics staff reviewed the proposed Internal Guidelines Regarding Public Hangar Funding that was developed for the commissioner’s consideration. Kim made a motion to accept this internal guideline for the office staff regarding future public hangar funding requests and the Commission would still deny or approve each project on a case-by-case basis. Cindy seconded the motion. All yays, no nays. Motion carried.

Old business – Kim on the education portfolio – briefly touched on a student fatality at UND and the progress and efforts being made to support mental health.

Next meeting: Tentatively set for January 27th at 3:00 p.m.

Meeting adjourned at 4:40 pm