



North Dakota Aeronautics Commission

Thursday, January 24, 2019 – 4:00 PM
Aeronautics Commission Conference Room
Bismarck, ND

Chairperson Kim Kenville called the meeting of the North Dakota Aeronautics Commission to order at 4:00 PM on Thursday, January 24, 2019.

COMMISSIONERS PRESENT:

Kim Kenville, Chairperson
Cindy Schreiber-Beck, Member
Maurice Cook, Member
Jay B. Lindquist, Member

STAFF PRESENT:

Kyle Wanner, Director
Mike McHugh, Education Coordinator
Nels Lund, Planner
Adam Dillin, Planner
Gaye Niemiller, Admin Officer

Others PRESENT:

Philip Brandt, UAS Kids Inc
Jon Simmers, North Dakota Aviation Council

Kyle introduced the two new airport planners to the Commission.

The December 18th, 2018 meeting minutes were approved as filed with no amendments.

Gaye reviewed the December 2018 financial statement. No changes were requested.

Review of education grants was moved up in the agenda to accommodate those in attendance for the grant requests.

Philip Brandt provided information to educate the Commission on the grant request. He provided a recap of the programs and the camps and what UAS Kids Inc is looking for and asking for in this grant request. Kim made a motion to approve. Maurice seconded the motion. Jay B. – y, Maurice – y, Cindy – y, Kim – y. Motion passed. Mike will work with Phil and provide oversight over the program. The Commission requested a yearly report be produced that discusses the success of the program and would include the number and demographics of all participating students.

Jon Simmers provided the commission with a review of the request for the UMAS 2019 grant request. The only change on this year's grant request, compared to previous year requests is they are looking for the flexibility to allow the state educational grant to help cover the costs associated with producing the aviation hall of fame video. Jay B. made a motion to approve the grant for up to \$15,000 as per requested in the grant. Kim seconded the motion. Jay B. – y, Maurice – y, Cindy – y, Kim – y. Motion passed.

Kyle reviewed and highlighted a few topics from the Director Monthly Recap.

Kyle also provided the Commission with an update on the current legislative session and highlighted some of the bills that he is following and provided the group with specific information on those.

Kyle also provided a document to the Commission that described the changes that have occurred to the state AWOS Maintenance Program. The agency recently re-bid the program and Remote Systems Integration (RSI) once again came in as the lowest bidder, so RSI has been awarded the contract. The new contract begins March 1st, 2019 and will be a one-year contract with the option to renew annually for up to four consecutive years. Under this contract, all GA airports in North Dakota with an AWOS will be provided their tri-annual inspections by RSI and the costs of this maintenance activity associated with these inspections will be covered by the agency.

Kyle gave an update on the 2019 UMAS which is being held in Bismarck. The agency is moving forward to organize the annual safety meeting for Sunday, March 3, 2019 at 2:30pm at the Ramkota. Aviation Day is set for March 6th, 2019 at the Capitol and everyone is hoping for a good turnout since UMAS is in Bismarck this year.

Kyle reviewed the proposed 2019 state airport grant schedule. The tentatively planned meeting dates for the commission will be May 23rd and June 6th, 2019.

Kyle discussed the Administrative rule change being proposed to remove the agency's requirement for aerial applicators to attend an annual safety meeting. On January 8th, 2019 at 9:00 a.m. Kyle held an Administrative Rule Hearing with no one from the public in attendance. He did receive communication from Ryan Alme, on behalf of NDAAA asking the agency to keep the safety meeting in place until the NDAAA can have a discussion on the PAASS requirements. Kyle recommended to the Commission that we wait for a decision to be made on the Administrative rules until the aerial applicator community has had an opportunity to meet and discuss at the upcoming PASS program and UMAS.

Old business – Portfolio reports. Kyle and Maurice recapped on the excise tax; still nothing new to report on the status of the Attorney General's opinion.

No other portfolio updates were provided.

Next meeting is tentatively planned for February 21st, 2019 at 4:00 pm.

Meeting adjourned at 5:20 PM.