



North Dakota Aeronautics Commission

Thursday, January 23, 2020 – 3:00 PM
Aeronautics Commission Conference Room
Bismarck, ND

Chairperson Kim Kenville called the meeting of the North Dakota Aeronautics Commission to order at 3:00 PM on Thursday, January 23, 2020.

COMMISSIONERS PRESENT:

Kim Kenville, Chairperson
Cindy Schreiber-Beck, Member
Jay B. Lindquist, Member
Warren Pietsch, Member
Kyle Humann, Member

STAFF PRESENT:

Kyle Wanner, Director
Mike McHugh, Aviation Education Coordinator
Nels Lund, Planner (attended via phone)
Adam Dillin, Planner
Gaye Niemiller, Admin Officer

OTHERS PRESENT:

Marc Taylor, EAA Chapter 1008
Garhett Langer, EAA Chapter 1008
Shae Helling, Bismarck Aero Center

Kim called the meeting to order at 3:00 p.m. and roll call was made.

11/21/19 Meeting Minutes – Approved as is.

Financial Statements - Gaye reviewed the November, 2019 financial statement. No changes were requested.

Education grants –

ED 20-02 EAA Chapter 1008 of Mandan Flight simulator grant request. Mike supplied information regarding the project and stated that this request is for a flight simulator similar to the previously approved educational grant provided to the Mohall airport. Marc Taylor and Garhett Langer from EAA Chapter 1008 were in attendance to provide more information to the Commission regarding the set-up of the simulator and to answer any questions the Commission may have on their proposed project.

Jay B. made a motion to approve the education grant as requested with a provision. The commission and the EAA Chapter 1008 will agree to the terms of a 2-year MOU. The terms of the MOU will include a minimum utilization level. The EAA Chapter will have right of first offer if the terms are not met or allow the simulator to be utilized at an alternative location to be decided by the aeronautics commission. Warren seconded. Discussion was held. Jay b. – y, Warren – y, Cindy – y, Kyle H. – n, Kim – y. Motion passed. Mike will work with the EAA Chapter 1008 and make sure that they have their portion of the monetary responsibility established before Aeronautics processes payment to EAA for this grant award.

ED20-3 NDBAA Bismarck Career Day – Mike and Shae shared information with the Commission regarding the request that is made each year for assistance in funding the Bismarck Career Day. Included in this year’s request is transportation reimbursement for Will-Moore School for \$200. Kim made a motion to fund the request up to \$2,600 for the event and to separately process the \$200 to Will-Moore for transportation assistance. Kyle Humann seconded motion. Jay B. – y, Warren – y, Cindy – y, Kyle H. – y, Kim – y. Motion passed.

Director Monthly Recap - Kyle reviewed and highlighted a few topics from the Director Monthly Recap.

Kyle explained the Transportation Leader Against Human Trafficking Pledge that he received from the U.S. Department of Transportation. Kyle also received a call from the Regional FAA office requesting us to sign on to the pledge. Kim made a motion for the Commission to sign the pledge. Cindy seconded the motion. Jay B. – y, Warren – y, Cindy – y, Kyle – y, Kim – y. Motion passed.

Kyle talked about initial information about a possible airport internship this summer. The Board vocally supported the idea to move forward with the idea.

29 airports will need to conduct their 5-year engineering selection process this year to maintain eligibility for federal grants. Since there is a large number of airports going through the selection process, the Aeronautics staff has worked to phase the advertisement and schedule for proposals into three different rounds since it can be a lot of work for the engineering firms to put together proposals to the airports. The staff would like airport sponsors to be completed with their engineering selections and meeting by August.

Kyle, Nels, and Adam have been working with the FAA on the continued classification of the state’s National Plan of Integrated Airport System (NPIAS) airports. All of North Dakota’s airports with the exception of LaMoure and Walhalla has been able to maintain their classification of NPIAS status over the years; however, Walhalla has been recently classified back to “Basic Airport” NPIAS status which will allow the airport to once again receive federal entitlement funding of \$150,000 per year beginning in FY 2021.

Aviation Education Update – Mike provided the Commission with some educational updates.

2020 UMAS Discussion – Kyle reviewed dates, times and session information for UMAS held March 1-3, 2020, in Minot.

Proposed 2020 State Grant Schedule - Kyle provided the Commission with a proposed timeline for this year’s grant process and dates were discussed.

Portfolio Updates – None

Next meeting will be tentatively set for March 19th at 3:00 p.m.

Adjournment at 4:25 p.m.