



North Dakota Aeronautics Commission

Tuesday, January 23, 2018 – 3:00 pm
Aeronautics Commission Conference Room
Bismarck, ND

Chairperson Cindy Schreiber-Beck called the meeting of the North Dakota Aeronautics Commission to order at 3:00 pm on Tuesday, January 23, 2018.

COMMISSIONERS PRESENT:

Cindy Schreiber-Beck, Chairperson
Warren Pietsch, Member
Maurice Cook, Member
Jay B. Lindquist, Member

STAFF PRESENT:

Kyle Wanner, Director
Mike McHugh, Education Coordinator
Jared Wingo, Airport Planner
Lydia Wiff, Airport Planner
Gaye Niemiller, Administrative Officer
Tara Brandner, Attorney General's Office
Patrick Brooke, Attorney General's Office

Minutes – Minutes of the December 3, 2017 meeting were reviewed. No changes were made and the minutes were accepted as printed.

Director Monthly Recap - Kyle reviewed the Director's monthly recap, highlighting a few areas for the Commissioners.

December 6th – Kyle and Jared attended the Land Use Board meeting where \$21.2m in oil impact funds were allocated.

December 18th – Kyle and Tara met with Ryan Rauschenberger on continuous discussions of the aircraft excise tax concerns.

December 29th – Lydia Wiff's first day with the Aeronautics Commission.

January 9th – Kyle, Mike and Lydia attended a meeting at the Casselton Airport with the Casselton Airport Authority, FAA, Fargo ATCT and the UAS test site staff to discuss Elbit UAS operations this spring/summer.

January 16th – Kyle met with Jace Beehler, Governor's Office Policy Advisor to discuss the Aeronautics Commission and updates on aviation issues.

2018 State Grant Schedule – Kyle reviewed the proposed schedule that was provided to everyone in the meeting Agenda packet. The Commissioners tentatively agreed to the dates and will update the office if any conflicts occur..

Aviation Education Update – Mike reviewed some information with the Commission regarding aviation education efforts from the past year. He informed the Commission that there will be 100 plus students participating in the 2018 UMAS in Fargo. The Commission provided grant money for students to attend UMAS

free of charge. Mike is also working on getting a group of people together at UMAS to discuss high school education in the state. Cindy expressed her desire of the Commissioners to support Mike's aviation education efforts and would also like to Mike to be the facilitator and point of contact for everything aviation education related. Mike will, in turn, keep the Commissioners informed of activity.

Mike also informed the commissioners of how we have used the educational budget over the past year.

Jay B. made a motion to for the Commission to support aviation education initiatives as much as it can. Warren seconded the motion. Jay B. – y, Warren – y, Maurice – y, Cindy – y. Motion carried.

Mike also shared analytics from the Aeronautics Commission's website. All in all, more people are utilizing the website and there is an increase in people utilizing the website for their aircraft renewal.

Maurice shared a story on aviation history articles and asked if there is any value on having a part of our website for people to post aviation-related stories. Kyle added to the discussion that our website has sections for news and publications, and there is also a section for the Aviation Quarterly Newsletter that has every publication since the Newsletter's conception.

2018 UMAS discussion – Kyle reviewed the location and dates of the 2018 UMAS and asked the Commissioners for updates regarding attendance at the conference and the banquet, so we can get registration and banquet fees paid.

Old Business –

Excise Tax – Kyle recapped the meeting with Tara and Ryan Rauschenberger and that an Attorney General's Opinion has been requested. Tara added that the opinion is currently in the research and drafting phase in the Attorney General's Office.

Commission portfolio reports – None

Other Business –

Future commission meetings were tentatively planned for February 20, 2018 at 3:00p.m. and April 17, 2018 at 3:00 p.m.

Adjourn at 4:00 p.m.